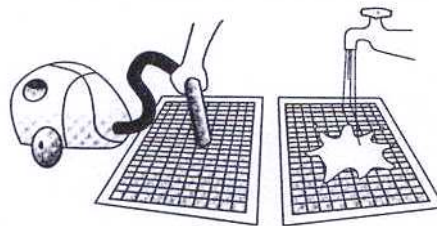
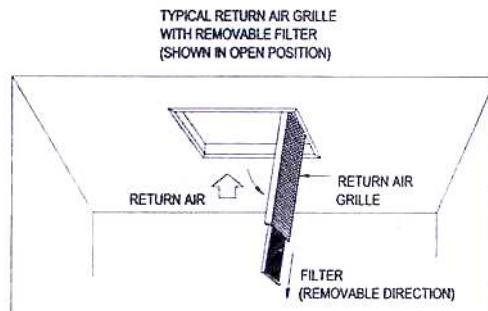


GENERAL AT HOME MAINTENANCE

1) **Cleaning the Return Air Filter**

It is vital to the efficiency of your Reverse Cycle Ducted System that this is done regularly – LIGHT USAGE: @ every 2-3 months / HEAVY USAGE: Monthly.

- Remove the washable filter from the return air grille and you may either vacuum or we recommend that you wash it with a hose outside.
- Shake off excess water then re install filter.
- Close the grille so you hear it click in properly – if it is not closed properly it can create a rattling sound when the Airconditioner is in use.



2) **Cleaning the Outdoor Condensing Unit**

- Remove any leaves, pet hair or general debris from around the Outdoor Unit.
- Clean the Outdoor Condensing Unit Casing using a soft cloth, or a cloth dampened by a neutral detergent solution or warm soapy water.
- DO NOT use any form of paint thinner, other chemical products, or cleaning / polishing powders.
- A good quality car polish can then be applied to the painted surfaces after they have been cleaned to increase the paint's durability.

3) **Shutting down the Airconditioner for an Extended Period of time** **(For example the non-use of a Holiday Home for a prolonged period)**

- Switch OFF the power at the main power board.
- Clean the Return Air Filter.
- Clean the Outdoor Condensing Unit to remove dust / debris i.e. leaves, waste, paper etc (see above (2))
- Spray Outdoor Unit with Rust Preventative.
- Outdoor Unit may be sheltered with a Tarpaulin or similar cover for protection.

4) **Preventative Maintenance / Scheduled Servicing**

Preventative maintenance or scheduled servicing by qualified technicians will reduce the risk of system failure and maintain the efficiency of the overall installation. Airconditioners subjected to heavy use, a bi-annual service is recommended, whilst units subjected to lighter usage should be serviced annually. Some Commercial Airconditioners may possibly require quarterly servicing. Please refer to our General Technical information page on our website – and if desired complete the Service Schedule Advice on Page 8 of the ARK Manual.